

# WHAT YOU NEED TO KNOW ABOUT THE PULSE!

**WHAT IS THE PULSE?** Pulse is our Lendlease intranet. From here, you can access all the systems, resources and tools you need as an employee. The site is also updated daily with company news and stories.

As a new employee it is important to spend some time exploring the Pulse, but to get you started, here are the top 5 things we think you need to know:

## 01 ONE-STOP SHOP

The Pulse is your one-stop shop for everything and anything you need as an employee at Lendlease.

Some important places on the Pulse to check out:

- **A-Z:** This is a customizable widget on the right side of the homepage. You can build your own A-Z from the master A-Z, which is an alphabetical list of all the resources we need to get our job done. Some important links from this section:

- [Company Store](#)
- [IT Portal – Service Central](#)
- [Public Holidays](#)
- [Brand Toolkit](#)
- [Procurement Microsite](#)
- [Site Signage Catalog AMER](#)
- [Stationary Templates](#)

- **NEED TO KNOW:** This widget can be found right under A-Z on the homepage. This is updated frequently to include some of most popular links used by US employees.

- **AMERICAS BUSINESS:** This page is listed under 'My Business' in the top black bar. Here, high-level org charts, BU resource links and Office Disaster Recovery Plans can be found.

## 02 IT'S UPDATED DAILY

Everyday there is important company news, business updates and employee highlights posted to the Pulse homepage. It is important to check the Pulse daily so you can stay connected and don't miss a beat!

## 03 PERSONALIZE MY PULSE

At the top right of the homepage, you will find a widget titled 'Personalize My Pulse'. Here you can select your Pulse preferences to fit your interests and needs and update your Profile with your preferred headshot and emergency contact information.

## 04 DOWNLOAD THE DAILYPULSE APP!

You can access Pulse via an app called DailyPulse for Lendlease news at your fingertips. Search for 'Lendlease DailyPulse' in your app store.

## 05 HOW TO SUBMIT!

We want to hear from you! Do you have a project update, milestone or event you want to share? Maybe someone on your team has done some excellent work and you think they should be highlighted!

If you would like to submit a news article, please [click here](#).